



IMAGESSETTING
DIGITAL PRINTING
DIGITAL PREPRESS
SCANNING

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ELECTRONIC PUBLISHING ORDER FORM

For Digital Printing use our Digital Printing Order Form

DATE _____ TIME _____ AM/PM _____ (TUI USE ONLY)

DUE _____ TIME _____ AM/PM _____ RUSH (UNDER 8 HOURS)

BILL TO _____ RUSH (UNDER 4 HOURS)

CONTACT _____

PHONE _____ FAX _____ E-MAIL _____

JOB DESCRIPTION _____

P.O. NO. _____ JOB NO. _____

NET COD CREDIT CARD: MC / VISA # _____ EXP. DATE _____
(Please Circle)

WILL CALL DELIVER TO _____

SPECIAL INSTRUCTIONS _____

WAS JOB ESTIMATED? YES NO PLEASE REFERENCE ESTIMATE # AND DATE _____

FILE INFORMATION

Always send an accurate laser proof of your files. Send a copy of your file, never the original.

FORMAT	SOURCE	SOFTWARE TYPE AND VERSION:			
<input type="checkbox"/> MAC	<input type="checkbox"/> CD	<input type="checkbox"/> E-MAIL	<input type="checkbox"/> QUARK XPRESS (v.) _____	<input type="checkbox"/> ADOBE ACROBAT PDF (v.) _____	<input type="checkbox"/> CORELDRAW (v.) _____
<input type="checkbox"/> PC	<input type="checkbox"/> ZIP	<input type="checkbox"/> FTP Site (Call/Fax W.O.)	<input type="checkbox"/> PAGEMAKER (v.) _____	<input type="checkbox"/> ILLUSTRATOR (v.) _____	<input type="checkbox"/> PUBLISHER (v.) _____ ((\$50 Setup Charge Applies))
		<input type="checkbox"/> OTHER _____	<input type="checkbox"/> INDESIGN (v.) _____	<input type="checkbox"/> FREEHAND (v.) _____	<input type="checkbox"/> OTHER _____

PLEASE USE EXACT FILE NAMES

A NAME _____ PAGES _____ TO _____ COPIES: _____

B NAME _____ PAGES _____ TO _____ COPIES: _____

C NAME _____ PAGES _____ TO _____ COPIES: _____

PAGE SIZE	OPTIONS	OUTPUT	FILM/DOT	SCREENING	TRAPPING
<input type="checkbox"/> 8.5 x 11	<input type="checkbox"/> DIGITAL FILE	<input type="checkbox"/> CROPMARKS	<input type="checkbox"/> FILM :	<input type="checkbox"/> NO SCREENS	<input type="checkbox"/> NEEDS TRAPPING
<input type="checkbox"/> 11 x 17	<input type="checkbox"/> BURN FILE TO CD	<input type="checkbox"/> COMPOSITE	<input type="checkbox"/> NEG <input type="checkbox"/> POS	<input type="checkbox"/> 85 LINE	<input type="checkbox"/> COMPLETED (Trapping is done by Client)
<input type="checkbox"/> 12 x 18	<input type="checkbox"/> PDF	<input type="checkbox"/> COLOR SEPARATIONS:	<input type="checkbox"/> E-DN <input type="checkbox"/> E-UP	<input type="checkbox"/> 100 LINE	<input type="checkbox"/> NONE REQUIRED (Colors do not touch)
<input type="checkbox"/> CUSTOM SIZE: <input type="checkbox"/> _____	<input type="checkbox"/> TIFF/IT	<input type="checkbox"/> PROCESS: <input type="checkbox"/> c <input type="checkbox"/> m <input type="checkbox"/> y <input type="checkbox"/> k	<input type="checkbox"/> SPOT: _____	<input type="checkbox"/> 120 LINE	<input type="checkbox"/> 133 LINE
<input type="checkbox"/> IMPOSITION*:	<input type="checkbox"/> B&W LASER		<input type="checkbox"/> ELLIPTICAL/ COMPOSED DOT (TUI Standard)	<input type="checkbox"/> 150 LINE	<input type="checkbox"/> BLACK KNOCKOUT (K Overprint is TUI Standard)
<input type="checkbox"/> COMPLETED	<input type="checkbox"/> IRIS		<input type="checkbox"/> ROUND DOT	<input type="checkbox"/> 175 LINE	<input type="checkbox"/> SPECIAL:
<input type="checkbox"/> SHEETWISE	<input type="checkbox"/> SPONTANE COMP		<input type="checkbox"/> SQUARE DOT	<input type="checkbox"/> 200 LINE	
<input type="checkbox"/> WORK/TURN	<input type="checkbox"/> DIGITAL IMPOSITION PROOF		<input type="checkbox"/> _____	<input type="checkbox"/> _____	
<input type="checkbox"/> WORK/TUMBLE			<input type="checkbox"/> CURVE: _____		
<input type="checkbox"/> PERFECT BOUND					
<input type="checkbox"/> CREEP: PAPER CALIPER _____					

*A layout is required for all imposition jobs

SCANNING INFORMATION

REFLECTIVE QTY _____
 TRANSPARENCY QTY _____
 NEGATIVE QTY _____
 COPY DOT/DESCREEN QTY _____
 RESCREEN QTY _____

SAVE SCAN AS	FINAL SCAN SIZE	
<input type="checkbox"/> FPO (72 DPI)	<input type="checkbox"/> 2 x 3	<input type="checkbox"/> 4 x 5
<input type="checkbox"/> EPS (TUI Standard)	<input type="checkbox"/> 5 x 7	<input type="checkbox"/> 6 x 9
<input type="checkbox"/> TIFF	<input type="checkbox"/> 8 x 10	<input type="checkbox"/> 10 x 12
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> MAC FORMAT	<input type="checkbox"/> PC FORMAT	

CALL FOR ESTIMATE WHEN REQUESTING COLORMATCH SCANS

SCANNING INSTRUCTIONS

IMAGE SCAN DESIRED
 LINE ART GRAYSCALE 4/COLOR MAX DENSITY _____

RANDOM COLOR PROOFS: IRIS FILM/COLORART CONTRACT PROOF